IOWA WESLEYAN COLLEGE NEW STUDENT ARRIVAL CHECKLIST

Final transcript. A final transcript from high school is required for all entering first-year students. All new students, first-year or transfer, need to submit official transcripts from all college level coursework taken prior to course registration.

Official ACT or SAT test score. To ensure you have the best advising experience possible, please submit your *official* ACT or SAT test scores to Iowa Wesleyan College. If you took the ACT, you can request your scores be sent to us online by visiting www.actstudent.org. If you took the SAT, visit www.collegeboard.com to submit your official scores.

Enrollment deposit. One of the final steps you need to take before entering Iowa Wesleyan College is to submit your $100 enrollment deposit. By doing so, you will receive an IWC email account and access to the student portal. You can also register for classes once this deposit has been paid. You can pay your deposit using a credit card by calling the Office of Admissions at 800-582-2383, ext. 6231.

Iowa Wesleyan College Business Office Payment Plan Option. Payment in full or minimum of 25% of the balance is due prior to check-in for residential students or on the first day of class for commuter students with the completed payment plan submitted by all students. A one-time plan fee per semester of 15% will be applied to all outstanding balances 30 days after the start of the semester. An interest-free payment plan is available through Tuition Management Services (TMS). Application forms are available in the Business Office, Financial Aid Office or online by visiting www.afford.com. There is an enrollment fee of $60. Unless payment arrangements are completed in full as outlined above, a student's registration may be cancelled.

Health insurance. Iowa Wesleyan College recommends all students be covered under a health insurance plan that will cover the student's illness or injury in the southeast Iowa area. All international students are required to have health insurance coverage. All students are responsible for any health care costs incurred that are not covered by insurance. Please contact the Iowa Wesleyan College Human Resource Office for a listing of agents that have plans available tailored for student coverage.

Financial Aid. Have you received your financial aid award? Students taking out a Federal Direct Stafford Loan should complete entrance loan counseling and the master promissory note. Contact your admissions counselor or the Office of Financial Aid with any questions.

Residence & Dining Services Application and Agreement. After completing this agreement, residents will be assigned a room and roommate for the semester. The housing assignment will be emailed to you on your Iowa Wesleyan College email account from the Office of Student Life.

Contact your roommate. Once you have received your roommate assignment, please be in contact with each other. This will break the ice and you will be able to decide who is bringing what for your room.

Enrollment Checklist

Admissions
- ☐ Enrollment Deposit
- ☐ Final Official Transcript(s)
- ☐ Official Test Scores

Business Office
- ☐ Payment Plan Promissory Note

Financial Aid
- ☐ FAFSA
- ☐ Loan Information Form

Student Life
- ☐ Residence & Dining Services Application & Agreement
- ☐ Immunization Records
- ☐ TB Skin Test Results
- ☐ FERPA Release Form
- ☐ Copy of Primary Health Insurance Card (desired, not required)

Intercollegiate Student Athletics
- ☐ Physical Form
- ☐ Medical History Form
- ☐ Sickle Cell Testing Form
- ☐ Assumption of Risk Form
- ☐ Consent for Treatment of a Minor Form (if under 18)
- ☐ Student Profile Sheet
- ☐ Copy of Primary Health Insurance Card (desired, not required)

Please send all forms to:

Iowa Wesleyan College
Office of Admissions
601 North Main Street
Mount Pleasant, Iowa 52641
800.582.2383 (toll-free)
319.385.6231 (direct)
319.385.6240 (FAX)
admit@iwc.edu

Additional items on the back. →

Immunization records and TB skin test results. In accordance with the recommendation by the American College Health Association, all students born after 1956, first-year or transfer, entering Iowa Wesleyan College must provide a written confirmation from their family physician that the student has the following (prior to enrolling or moving into the residence halls):

1. Proof and date of having had measles, mumps and rubella (MMR) *or*
2. Documentation of immunization for MMR after 1980 *or*
3. Written recommendation from physician that student should not receive the MMR immunization at this time.
4. Mantoux TB skin test within the past year. If you have previously tested positive for TB, please notify the Office of Student Life.

Residential students must submit their immunization records and TB skin test results prior to moving into campus housing. Students who do not submit records will not be allowed to move into campus housing.

FERPA Release Form. The purpose of the Family Educational Rights and Privacy Act (FERPA) is to protect the privacy of information concerning individual students by placing certain restrictions on the disclosure of "non-directory information" contained in the student's college record. By completing a FERPA Release Form students can grant parents, guardians, spouse and/or others access to their education records maintained by the Office of Student Life, Office of the Registrar, Business Office and the Financial Aid Office.

Student-Athletes: Complete the necessary paperwork. Every student-athlete is required to have a physical examination before they can participate in any intercollegiate practice, conditioning, workout or event. The physical must be competed after June 1, 2014, and all physical forms must be signed or co-signed by a M.D. or D.O. Entering student-athletes will also need to complete the Assumption of Risk Form, Medical History Form, Sickle Cell Testing Form, Consent for Treatment of a Minor Form if you are under the age of 18, and the Student Profile Sheet. All athletics forms are available online at www.iwctigers.com/f/Athletics_Downloads.php. Failure to complete these forms prior to arrival on campus will disqualify student-athletes from participation in any intercollegiate sports activity until all forms are correctly and fully completed. Please contact your coach or admission counselor immediately if you have questions concerning this information.

Students-athletes participating in intercollegiate athletics are covered by an excess Intercollegiate Athlete Insurance policy that will cover any injuries that occur during the course of IWC intercollegiate activity after review and payment from a student's primary insurance. This policy does not cover illness, only injuries that occur during intercollegiate competition and supervised practices. Iowa Wesleyan College recommends all students be covered under a health insurance plan that will cover student illness or injury in the southeast Iowa area. All students are responsible for any health care costs incurred that are not covered by insurance. Please contact the Iowa Wesleyan College Human Resource Office for a listing of agents that have plans available tailored for student coverage.

Activate your email account. To activate your student email account, complete the End User Agreement form by logging onto www.iwc.edu/eula. Once the form and credentials are verified, your account will be activated. Your enrollment deposit must be paid before your email account can be activated.

Vehicle Registration. All persons associated with Iowa Wesleyan College must obtain and display an appropriate sticker if they wish to use the parking areas provided by the College. The license plate number, make and model of the vehicle are needed for registration. For other parking information and a parking registration form, visit www.iwc.edu/VehicleRegistration.

Order your textbooks. Students are expected to purchase the necessary textbooks for their academic courses at the beginning of each semester. The estimated cost for textbooks is $600 per semester or $1,200 each year. To purchase your books visit the Iowa Wesleyan College Virtual Bookstore at bookstore.iwc.edu and click on *Order Books.* Select the courses in which you are enrolled and then select new, used, rental or digital books. Course materials will be shipped out within 24 hours of ordering. When ordering you will have the option to pay with a credit card, PayPal or charge it to your student account.

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